

	Security	Rio Grande Valley HIE	Policy: S18
	Effective Date 11/20/2015	Last Date Revised/Updated 11/20/2015	Date Board Approved: 11/20/2015
Subject: Technical Safeguards – Person or Entity Authentication			

FEDERAL REGULATION:

45 CFR 164.312(d)

POLICY:

Rio Grande Valley Health Information Exchange (RGV) shall ensure that only those employees and/or individuals representing outside entities who have been approved to have access to, or who need to have access to, specific ePHI have the appropriate authority and are in fact the person claimed.

PROCEDURE:

Employees seeking access to any network, system or application that contains ePHI must satisfy a user authentication mechanism such as: unique user identification, password, biometric input, or a user identification smart card to verify their authenticity. See HIPAA Policy S15. Technical Safeguard - Access Control

Employees and/or individuals representing outside entities seeking access to any network, system, or application must not misrepresent themselves by using another person’s User ID, Password, or other authentication information.

Employees are not permitted to allow other persons or entities to use their unique User ID, password or other authentication information.

A reasonable effort must be made to verify the identity of the receiving person or entity prior to transmitting ePHI.